



Quick Reference for American Legion Evergreen Boys State 2025

Dates

- Program Dates – June 15th through June 21st, 2025
- Registration forms must be submitted online
- Deadline for the Samsung Scholarship application is June 15th, 2025 (application is online and more info can be found at <https://www.legion.org/scholarships/samsung>)

Location and Time

- Location – Warm Beach Conference Center, Stanwood
- Registration times – June 15th from Noon-2:30pm
- Family Day Breakfast – June 21st at 8:00am (cost \$15/person)
- Graduation Celebration – June 21st at 9:00am (no ticket required)

Cost

- Cost per delegate – \$600 (total)
- Tuition – \$300 (usually paid by the sponsoring Post/District/SAL/Riders Chapter/Unit)
- Registration fee – \$300 (usually paid by the delegate at time of registration – this may be paid in advance as well)
- Financial aid is available up to the full cost to attend
- Please do not turn down a student due to lack of funding – we can find money to sponsor them!

Website Links

- <https://EvergreenBoysState.org>
- <https://EvergreenBoysState.org/post-chairmen-and-recruiters-resources/> (resources page)
- <https://EvergreenBoysState.org/volunteer-application/> (volunteer to help out on site!)
- <https://tinyurl.com/EBS-EGS> (EBS recruiters toolkit)
- Also find us on Facebook (@EvergreenBoysState, Instagram (@EvergreenBoysState) and Twitter (@WA_BoysState)!

Contact information

- **Chairman:** Tony Morea Chairman@EvergreenBoysState.org
- **Director:** Ryan Johnston Director@EvergreenBoysState.org
- **Administrative Officer:** Carol Reed Office@EvergreenBoysState.org
- **Evergreen Boys State Contacts:**
 - **East:** Mike Montaney mmontaney@gmail.com
 - **West:** Carol Reed cmreed98058@hotmail.com
- **Department Administrator/Registrar:** Department of Washington P.O. Box 3917, Lacey, WA 98509-3917

American Legion Evergreen Boys State- Registration Process

Initial Outreach:

- The Post obtains copies of the **Application form** and takes them to the local high schools.
- The school teacher/advisor/counselor helps identify interested students and provides leads to the Post via completed forms.

Student Selection:

- Interested students participate in an interview process with the Post.
- After interviews, the Post selects the students they wish to sponsor to attend EBS.

Registration:

- Once selected, the Post *immediately* provides the selected students with the **EBS Delegate Registration Checklist** which has the website link for EBS registration.
- The student uses the link to complete their registration form. (there is no parent signature on this form so no reason why they need to wait to submit it!)
- Upon successful submission of the registration form, the student will receive an email with a copy of their form and their Delegate ID.

Confirming Sponsorship:

- The student shares their registration email and Delegate ID with the sponsoring Post.
- The Post uses the Delegate ID to fill out the **Sponsorship Agreement** form at <https://tinyurl.com/EBS-Sponsor>.

Communication with the Student's Family:

- An automated email will be sent to the student's family prompting them to complete and submit the necessary medical and permission forms.
- Another email follows with detailed instructions on the payment process. This email provides options for payment, either via check or Square.

Payment Process:

- The student's family makes their portion of the payment as instructed in the email.
- The sponsoring Post submits their share of the payment per email instructions. They can opt to pay via Square or, if preferring to pay by check, they must use the Check Transmittal form. The check is sent to the Department of Washington.

Dietary and Additional Arrangements:

- The student's family is responsible for filling out dietary restrictions form at <https://tinyurl.com/EBS-FOOD>.
- In June, Family Day breakfast tickets are made available for purchase. Both the student's family and the sponsoring Post can buy these tickets either via check or Square as per their preference.



EBS Recruiter's Registration Checklist

Here is a checklist for the Post Recruiter that will help complete the sponsorship & registration process.

Checklist	
<input type="checkbox"/>	Take copies of the Application form to the local schools, scout troops or other youth activities to obtain leads on interested students
<input type="checkbox"/>	The school or other organization helps identify interested students and provides names and contact information to you
<input type="checkbox"/>	The Post should interview and select students they wish to sponsor for Evergreen Boys State using their local procedures
<input type="checkbox"/>	Once selected, notify your student immediately! Provide your student with a copy of the " EBS Delegate Registration Checklist " so they know how to complete the registration process.
<input type="checkbox"/>	Registration form will be completed by the student at the website link they are provided on their checklist
<input type="checkbox"/>	Student should forward their email with registration form to their local Post sponsor for their records
<input type="checkbox"/>	The sponsoring Post should complete the online " Sponsorship Agreement " form at https://tinyurl.com/EBS-Sponsor to report the amount of fees which will be paid on the student's behalf.
<input type="checkbox"/>	Additional forms required for registration will be emailed to the PARENT email the student provided on their registration form (FYI only)
<input type="checkbox"/>	Payment of Fees Online [Invoice with link to be Provided]
<input type="checkbox"/>	Payment of Fees Via Check: Fill out the " Sponsor Payment Transmittal Form, " make check out to "Evergreen Boys State" and mail to the address on the form
<input type="checkbox"/>	(Optional) Purchase Family Day tickets and come to the Family Day breakfast and graduation celebration on June 21 st beginning at 8:00 am at Warm Beach Conference Center!

Registration is not complete until all required information is submitted and payment received.



EBS Delegate Registration Checklist

Congratulations on being selected as a Delegate to attend the Evergreen Boys State Leadership Program! The program will be held the week of June 15-21, 2025, at Warm Beach Conference Center in Stanwood.

Below is a checklist that will help you complete your registration process.

Checklist	
<input type="checkbox"/>	Registration form completed online here: https://tinyurl.com/EBS-REG (or use QR below)
<input type="checkbox"/>	[If being sponsored by a local Post] Forward your email with registration form to your local Post sponsor for their records
<input type="checkbox"/>	Additional forms will be emailed to the PARENT email you provided on your registration form
<input type="checkbox"/>	Medical form completed, signed by parent, and uploaded to portal [available in March 2025]
<input type="checkbox"/>	Permission and media form completed, signed by parent, and uploaded to portal [available in March 2025]
<input type="checkbox"/>	[If applicable] Special Dietary Needs form filled out online here: https://tinyurl.com/EBS-FOOD (or use QR below)
<input type="checkbox"/>	Information regarding payment of Fees will be sent via separate email/invoice [Payment Portal Opens February 2025]
<input type="checkbox"/>	[Optional] Purchase Family Day tickets [at check-in on June 15 th or online at the link which will be provided in June 2025]

Registration is not complete until all required information is submitted.



Registration Form

<https://tinyurl.com/EBS-REG>



Dietary Needs Form

<https://tinyurl.com/EBS-FOOD>



2025 Application to Attend Evergreen Boys State Leadership Conference June 15-21, 2025

First Name: _____ Last Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Phone Number: _____

Email Address: _____

Parent/Guardian Name: _____

High School: _____ Counselor/Advisor: _____

H.S. Counselor/Advisor Email Address: _____

Please provide any information relevant to your application you would like us to know on the back of this form.

For students in the Class of 2026!

Hey there, future leader! Are you ready to take charge, build connections, and make your mark on the world? We're here to tell you about an incredible opportunity that could change your life: American Legion Evergreen Boys State!

Imagine a week where you step into the shoes of a political leader, debate important issues, and engage with like-minded peers from across the state. That's American Legion Evergreen Boys State in a nutshell – an experience that will challenge you, empower you, and shape you into a confident and informed citizen.

Evergreen Boys State aims to allow every interested young man to attend regardless of family financial situation. Financial assistance from a local American Legion Post and/or a sponsor are available to all applicants. Total costs to attend are \$600. Typically, an American Legion sponsor will pay \$300 of this cost automatically for each student; however full financial aid will be provided upon request.

Note: Completion of this document does not register you to attend the program. Once you have been selected to attend, you must submit your Registration Package via our online registration portal. A checklist should be provided to guide you thru the process. Contact us at office@evergreenboysstate.org for questions/assistance.



Delegate ID#

The American Legion Department of Washington, P.O. Box 3917 Lacey, WA 98509-3917
EvergreenBoysState.org

Evergreen Boys State Sponsorship Agreement

Post Name: _____ Post #: _____ District #: _____

Post Boys State Contact Person: _____

Phone #: _____ E-Mail: _____

Delegate Name First: _____ Last: _____

Delegate ID Number: _____
(your delegate received this number when they submitted their registration online)

Amount to be paid by your Post: \$ _____

Amount to be paid by the Student: \$ _____

Amount to be paid by an Outside Sponsor: \$ _____
(if applicable)

Total Fees to be paid: \$ **600.00**

NOTE: This form is for information purposes. **It is preferred for the Post Contact person to complete and submit it online** at: <https://tinyurl.com/EBS-Sponsor>

If you are unable to submit the form online, you may complete and submit via email to Office@EvergreenBoysState.org.



EBS Sponsor Payment Transmittal Form

Post Name: _____ Post #: _____ District #: _____

Post Boys State Contact Person: _____

Phone #: _____ E-Mail: _____

Please select:

- Enclosed is a check in the amount of \$ _____ for the boy(s) listed below.
- We do not wish to select boys for this year's program but would still like to be a sponsor. We have enclosed a check in the amount of \$ _____.
(The EBS Office will choose boys on your behalf and let you know once they have been selected)
- We wish to help with funding for administrative expenses for this year's program (delegate supplies & T-Shirts). We have enclosed a check in the amount of \$ _____.

Please list the name, high school, and delegate ID # (if known) of the students your Post has agreed to sponsor along with the amount to be applied for each student. Additional students may be listed on the back of this form if necessary.

Student Name	High School	Delegate ID # (if known)	Amount to be applied

If you have any students your Post is not financially able to sponsor, please list them below, and attach their completed registration form. We will match them with another Post for funding.

Student Name	High School	Delegate ID # (if known)

Please send this completed form along with your check to:

Evergreen Boys State
Department of Washington
PO Box 3917
Lacey, WA 98509-3917