



EBS Recruiter's Registration Checklist

Here is a checklist for the Post Recruiter that will help complete the sponsorship & registration process.

Checklist	
<input type="checkbox"/>	Take copies of the Application form to the local schools, scout troops or other youth activities to obtain leads on interested students
<input type="checkbox"/>	The school or other organization helps identify interested students and provides names and contact information to you
<input type="checkbox"/>	The Post should interview and select students they wish to sponsor for Evergreen Boys State using their local procedures
<input type="checkbox"/>	Once selected, notify your student <u>immediately!</u> Provide your student with a copy of the " EBS Delegate Registration Checklist " so they know how to complete the registration process.
<input type="checkbox"/>	Registration form will be completed by the student at the website link they are provided on their checklist
<input type="checkbox"/>	Student should forward their email with registration form to their local Post sponsor for their records
<input type="checkbox"/>	The sponsoring Post should complete the online " Sponsorship Agreement " form at https://tinyurl.com/EBS-Sponsor to report the amount of fees which will be paid on the student's behalf.
<input type="checkbox"/>	Additional forms required for registration will be emailed to the PARENT email the student provided on their registration form (FYI only)
<input type="checkbox"/>	Payment of Fees Online [Link to be Provided]
<input type="checkbox"/>	Payment of Fees Via Check: Fill out the " Sponsor Payment Transmittal Form, " make check out to "Evergreen Boys State" and mail to the address on the form
<input type="checkbox"/>	(Optional) Purchase Family Day tickets and come to the Family Day breakfast and graduation celebration on June 21 st beginning at 8:00 am at Warm Beach Conference Center!

Registration is not complete until all required information is submitted and payment received.